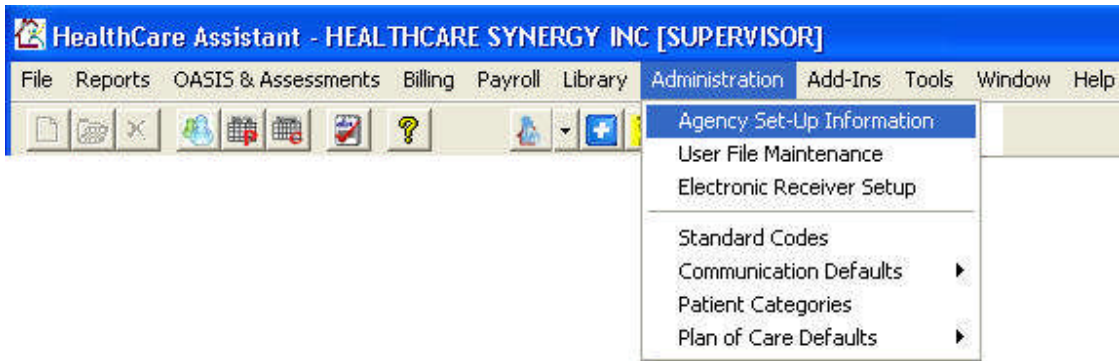
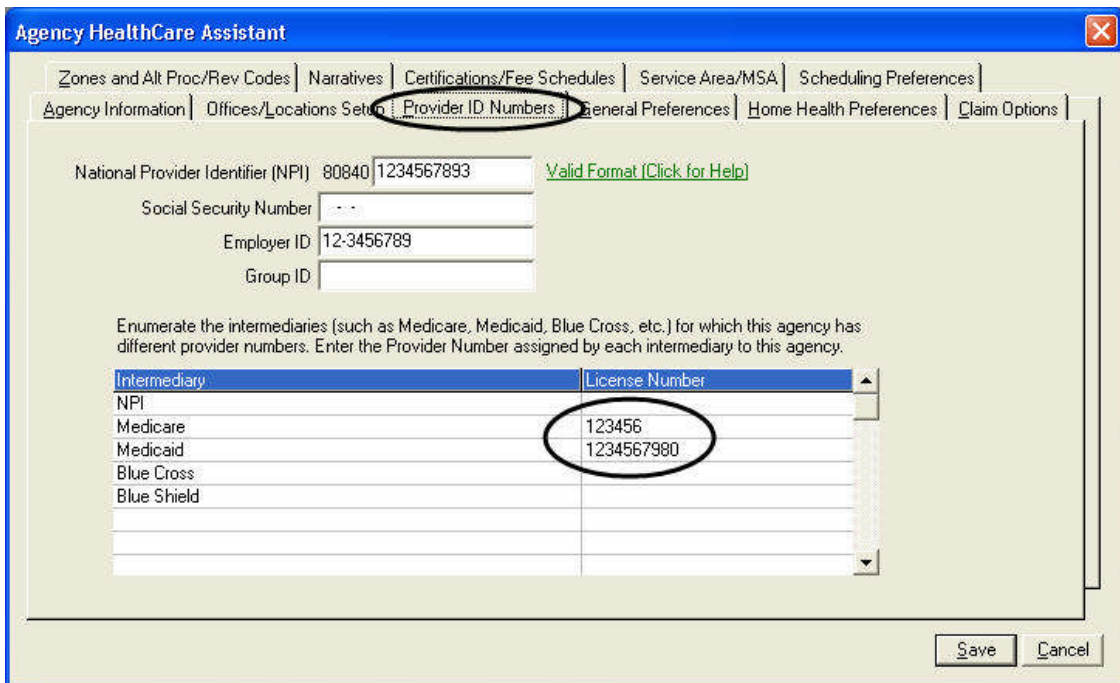


### Entering your Agency Provider Number

Once you have your Medicare Provider ID, you can enter into your database through the “Administration” menu. Choose “Administration,” a drop down menu will appear. Choose “Agency Set-Up Information”.



Choose the “Provider ID Numbers” tab and enter your Medicare and/or Medicaid Provider ID into the “License Number” field. Click on SAVE to finish.



Enter The agency provider number in Healthcare Assistant  
The information provided in this document is intended to help you solve basic and common problems with Healthcare Assistant. If you do not feel confident to follow and/or apply the proposed solutions please contact Healthcare Synergy Technical Support to better assist you.

Reminder: You will have to update any OASIS entered prior to your certification date with your correct Agency Medicare and/or Medicaid Provider Number as shown below.

SAMPLE, PATIENT RFA: 1 ver. 01.60

(M0010 - M0060) | (M0063 - M0090) | (M0100) | (M0110)

(M0010) Agency Medicare Provider No.: 123456 Version: 01.60

(M0012) Agency Medicaid Provider No.: 1234567890

Branch Identification (Optional, for Agency Use)

(M0014) Branch State: CA

(M0016) Branch ID Number: N

(M0020) Patient ID Number: 3

(M0030) SOC Date: 01/01/2008

(M0032) Resumption of Care Date: //  NA - Not Applicable

(M0040) Patient Name: SAMPLE, PATIENT

(M0050) Patient State of Residence: CA

(M0060) Patient Zip Code: 90630

M Code:  Go >>  Skip Patterns On HHRG Calculator Next >>

If these OASIS assessments have already been locked, you will need to note the lock date and unlock the assessment, make the changes and relock the assessment.

You can use the original lock date if you choose.

Enter The agency provider number in Healthcare Assistant  
The information provided in this document is intended to help you solve basic and common problems with Healthcare Assistant. If you do not feel confident to follow and/or apply the proposed solutions please contact Healthcare Synergy Technical Support to better assist you.